

Are you having trouble with your make-up? **Please review the following to help you complete your make-up, before emailing the webmaster.**

Once you have completed reading your articles or spending time in other ways on the Rotary eClub One website, there are multiple places that you can “click” to get to the MAKE-UP REQUEST FORM.



At the top of each article...

The Rotary Club of Svdnev Gets Behind Inno

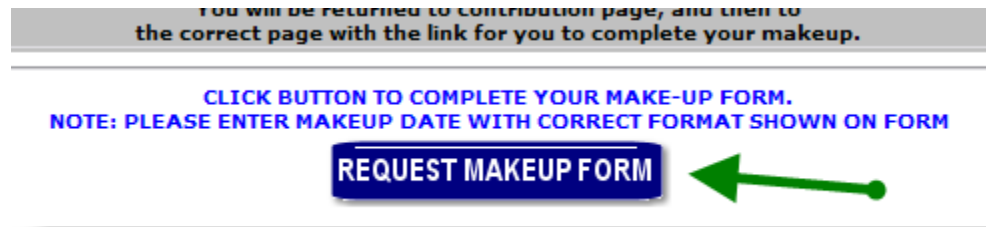


At the top of nearly every web page, and on the Home Page...

Clicking on any one of these links will send you to the Make-Up Form preliminary page. This page provides an opportunity for you to make a voluntary contribution to help support the continuation of this website and the many projects that Rotary eClub Members are involved around the world.



If you chose to make a contribution, click on one of the \$ button you want and you will first be taken to PayPal to make a secure contribution and then returned to the page that has the **REQUEST MAKE-UP BUTTON.**



The next screen you should see is this one:

The screenshot shows a web form titled "Your Information". It contains several input fields: "First.....Last Name\*", "Club Name.....District\*", "City", "Country\*" (with a dropdown menu showing "United States"), "Province", and "Vocation". A red circle highlights the "Last Name" field. A blue callout bubble points to the "Last Name" field with the text "You must complete all fields that have an asterisk...". Another blue callout bubble points to the "Vocation" field with the text "Shows you which page of 4 you are on...". At the bottom of the form, there are three small square icons and two buttons labeled "< Back" and "Next >".

Once the page is filled in, click Next and be sure that you follow the date format to avoid an error...

The screenshot shows a web form titled "Make-up Questions". It contains several input fields: "Meeting date missed MM/DD/YY\*" (with a green arrow pointing to it), and "Number of Programs Reviewed\*".

If you are returned to the first page of the make-up form, you have an error on the form and need to go through the form (click next) until you see the red item showing where there was a problem.

Once you have completed your Make-up correctly, you will see a PDF document appear on your screen that contains all the information you entered into the form. You can PRINT that form at that time if you like. In addition, a copy will be emailed to your email address entered into the form, and to any second email address you entered.